## How to Access Advance Question Functionality

Bryan Jenkins' Events Edit Pro	dit Profile	Participant	Organizer	
Organizer > Organization: Women & Politics In:	tics Institute, American University > Event: Race to Represe	ntation 5K	4	
Drganizer > Organization: Women & Politics Instruction         Event Settings         Event Details         Registration         Event Pricing         Form Designer         + Advanced Services         Event Registration         Participants         Category Pa         Email Participants         Other Forms         Results         Charities         Set-up Charities         Donations         Fundraisers         Products         Transactions         Reports         Demographics         Count By Date         Count By Opate	tics institute, American University > Event: Race to Represent         Race to Representation 5K       Edit       Preview         Race to Representation 5K       Edit       Preview         Start:       10/6/2012 8:30 AM (EST)         Registration Dates:       6/1/2012 10:56 PM to 10/6/         Registration Dates:       6/1/2012 10:56 PM to 10/6/         Registration Status:       Live         Paid       Unpaid         13       4         inks       Netails:         http://register.RaceDCTiming.com/search/event.aspx         ation URL:       https://register.RaceDCTiming.com/register/?evention         ation URL:       https://register.RaceDCTiming.com/register/register/register.RaceDCTiming.com/register/register/register/	ntation 5K 2012 8:30 AM (EST) (?id=12691 ant=12691 /?event=12691&testfee=1 gistrantSearch.aspx?event=	12691	

Step 1: Click on your Event Step 2: Click on the Form Designer

Category				
Question		Edit	Сору	Delete
* T-Shirt Size (Unisex sizing)	<ul> <li>Small</li> <li>Medium</li> <li>Large</li> <li>XL</li> </ul>			
Group or Team Name	_		_	

## Select 3: Click Edit on the Question

https://register.racedctiming.com/EventSetup/FormQuestionaspx?if=13616&q=206734

Select 4: Click on the browser bar

https://register.racedctiming.com/EventSetup/FormQuestion2.aspx?if=13616&q=206734

Step 5: Insert a 2 between 'formquestion.aspx' please see above example

**Step 6: Hit Enter while still in the browser** 

**Step 7: The New Question Format will Appear** 

-Shirt Si	ize (Unisex	sizing)			
uestion Type	Sinc	ale Selection / F	adio Button	•	
inio quest	ion io required (i	manaatory).			
Answer Choic Add Answer Answer	es Price	Limit Pe	r Limit Per	Limit Groups Per	
Answer Choic Add Answer Answer	es Price Adjustme	Limit Pe ent Event	r Limit Per Group	Limit Groups Per Event	
Answer Choic Add Answer Answer Small	es Price Adjustm 0.00	Limit Pe ent Event 0	r Limit Per Group	Limit Groups Per Event	Edit Delete
Answer Choic Add Answer Answer Small Medium	es Price Adjustme 0.00 0.00	ent Event	r Limit Per Group 0 0	Limit Groups Per Event 0	Edit Delete Edit Delete
Answer Choic Add Answer Answer Small Medium Large	es <b>Price</b> <b>Adjustme</b> 0.00 0.00 0.00	ent Event	r Limit Per Group 0 0 0	Limit Groups Per Event 0 0 0	Edit Delete Edit Delete Edit Delete

Step 8: Click Edit on the New Answer

I-Shirt Size ()	Inicov ciging)		1		
	Edit Answer X				
	Answer:	XL			
uestion Type:	Export Value:				
M This question is r Answer Choices Add Answer	Price Adjustment:	5.00			
	Limit per Event:	0			
Answer	Limit per Group:	0			
Small	Limit Groups per	0			Delete
Medium	Cancel Save Answer				Delete
Large	ouncer our	74151101			Delete
XL (	0.00 0	0	0	Edit	Delete

## Step 9: Set the price adjustment for the answer